

**WBL Student Time Sheet \*This is a state requirement. \***  
**You may use a print out from employer for time worked if it only runs a full month.**

**Student:** \_\_\_\_\_ **Employer:** \_\_\_\_\_ **Month:** \_\_\_\_\_

**Maximum Grade for Work Not Turned in at Meeting = 75.**  
**Additional 5 Point Deduction for Each Day Late Up to the 5 Days.**

**When Calculating Total Hours, Round to Nearest 15 Minute Increment.**  
**15 min. = .25;      30 min. = .50;      45 min. = .75**

Day	Date	Total Hrs (each day)
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		
<i>TOTAL Hours (Week)</i>		

Day	Date	Total Hrs (each day)
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		
<i>TOTAL Hours (Week)</i>		

Day	Date	Total Hrs (each day)
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		
<i>TOTAL Hours (Week)</i>		

Day	Date	Total Hrs (each day)
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		
<i>TOTAL Hours (Week)</i>		

Day	Date	Total Hrs (each day)
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		
<i>TOTAL Hours (Week)</i>		

**Total Hours (Month)** \_\_\_\_\_

**Hourly Wage** \_\_\_\_\_

**Total Wages (Month)** \_\_\_\_\_

**Student Signature** \_\_\_\_\_

**Employer/Mentor Printed** \_\_\_\_\_

**Employer/Mentor Signature** \_\_\_\_\_

**Date** \_\_\_\_\_